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Indira Gandhi Delhi Technical University for Women  
(Established by Govt. of Delhi Vide Act 09 of 2012)  
Kashmere Gate, Delhi-110006

No. F.16(40)/Plg/IGDTUW/2016/

Dated the 30<sup>th</sup> January 2017

**Subject: Minutes of the 6<sup>th</sup> Meeting of the Board of Management**

Please find enclosed herewith a copy of Minutes of the 6<sup>th</sup> Meeting of the Board of Management of Indira Gandhi Delhi Technical University for Women held on Friday, the 20<sup>th</sup> January 2017 from 11:00 am onwards in the Conference Room of the University, Administrative Block, Kashmere Gate Campus, Delhi – 110006 for information.

*with CL*  
(Prof. R.K. Singh)  
Registrar

- 1) Prof. (Dr.) Nupur Prakash,  
Vice-Chancellor, Indira Gandhi Delhi Technical University for Women
- 2) Ms. Punya Salila Srivastava, IAS,  
Secretary (Technical Education/Higher Education), Govt. of NCT of Delhi, Room No. 6,  
Directorate of Education, Old Secretariat, New Delhi -110054
- 3) Shri S.N. Sahai, IAS,  
Principal Secretary (Finance), Govt. of NCT of Delhi, 4<sup>th</sup> Level, A-Wing, Delhi Secretariat, IP  
Estate, New Delhi – 110002
- 4) Mr. Manoj Kumar, IAS,  
Director, Department of Training & Technical Education, Govt. of NCT of Delhi, Muni Maya  
Ram Marg, Pitampura, Delhi – 110 088. ,
- 5) Dr. (Mrs.) Saroj Kaushik,  
Professor, Department of Computer Science & Engineering, IIT Delhi, Hauz Khas, New Delhi-  
110016
- 6) Mrs. Tessy Thomas,  
Project Director and Scientists, Agni Missile Project, DRDO, DRDO Bhawan, DRDO Hqs.,  
Hyderabad-500258
- 7) Prof. Manoj Kumar Arora,  
Director, PEC University of Technology, Sector-12, Chandigarh-160012


- 8) Prof. Mini Shaji Thomas,  
Director, National Institute of Technology, Trichy, Tiruchirappalli, Tamil Nadu-620015
- 9) Ms. Pallavi Arora,  
Director, Technical Support, CISCO (Technical Services Group) 2<sup>nd</sup> Floor, Brigade South  
Parade, 10 M.G. Road, Bangalore, Karnataka-560001
- 10) Shri P.K. Thakur, IRS,  
Financial Advisor, UGC, Bahadur Shah Zafar Marg, New Delhi – 110002
- 11) Dr. R.K. Singh, Professor & Dean (Examination Affairs)  
Department of Information Technology, Indira Gandhi Delhi Technical University for  
Women, Kashmere Gate, Delhi-110006
- 12) Dr. (Mrs.) Ela Kumar, Professor and Dean (Academic Affairs), Indira Gandhi Delhi Technical  
University for Women, Kashmere Gate, Delhi-110006

No. F.16(40)/Plg/IGDTUW/2016/

Dated the 30<sup>th</sup> January 2017

Copy for kind information to :

Prof. R.K. Kale, Chairman, Board of Management, Indira Gandhi Delhi Technical University  
for Women

  
(Prof. R.K. Singh)  
Registrar



# Indira Gandhi Delhi Technical University For Women

(Established by Govt. of Delhi vide Act 09 of 2012)

Kashmere Gate, Delhi-110006

## MINUTES OF 6<sup>th</sup> MEETING OF THE BOARD OF MANAGEMENT ON 20<sup>th</sup> JANUARY, 2017 AT 11.00 AM IN THE CONFERENCE ROOM, ADMINISTRATIVE BLOCK OF INDIRA GANDHI DELHI TECHNICAL UNIVERSITY FOR WOMEN (IGDTUW), DELHI.

Sixth Meeting of the Board of Management of Indira Gandhi Delhi Technical University for Women (IGDTUW) was held under the Chairmanship of Prof. R.K. Kale, Professor, School of Life Sciences, JNU, New Delhi and former Vice Chancellor, Central University of Gujarat on 20<sup>th</sup> January, 2017 at 11.00 a.m. in the Conference Room, First Floor, Administrative Block, IGDTUW Campus, Kashmere Gate, Delhi.

The following Members attended the meeting :

1. Prof. (Dr.) Nupur Prakash, Vice Chancellor, IGDTUW.
2. Dr.(Mrs.) Saroj Kaushik, Professor, Department of Computer Science and Engineering, IIT Delhi.
3. Mrs. Tessa Thomas, Project Director and Scientist, Agni Missile Project, DRDO, DRDO Hqs., Hyderabad-500258.
4. Prof. Mini Shaji Thomas, Director, National Institute of Technology Trichy (NIT Trichy), Tiruchirappalli, Tamil Nadu.
5. Shri P.K. Thakur, IRS, Financial Advisor, UGC, New Delhi.(UGC Nominee)
6. Prof. R.K. Singh, Dean (Examination Affairs) and Professor, Department of Information Technology, IGDTUW.
7. Prof. Ela Kumar, Dean (Academic Affairs) and Professor, Department of Computer Science and Engineering, IGDTUW.

Shri Manoj Kumar, IAS, Director, Department of Training & Technical Education, GNCTD also attended the Meeting representing Secretary (Technical Education/ Higher Education), GNCTD.

Professor Manoj Kumar Arora, Director, PEC, University of Technology, Chandigarh; Ms. Pallavi Arora, Director, Technical Support, CISCO(Technical Services Group), Bangalore, Karnataka and the Principal Secretary (Finance), GNCTD could not attend due to prior engagements.

At the outset, the Vice Chancellor, IGDTUW welcomed the new Chairman and Members of the reconstituted Board of Management of the University and all Members of the Board gave their respective brief introduction.



The Vice Chancellor, IGDTUW gave a brief presentation regarding history of establishment of the University by Government of NCT of Delhi vide Delhi Act 09 of 2012 w.e.f. 01.05.2013 by up-gradation of erstwhile Indira Gandhi Institute of Technology (IGIT), the then a constituent college of GGSIP University, vision and mission of the University and its gradual growth since inception including new initiatives, new UG/PG/PhD courses introduced by the University along with manifold achievements of students/faculty members of the University. The Vice Chancellor also apprised the Board regarding various National/International Awards and Honours received by the University students, research grants received by the Faculty Members and status of placements of University students in various leading industrial organisations with significant packages, the incubation Program being undertaken by the University with a grant of Rs.1.5 crore received from the Govt. of NCT of Delhi.

The Board acknowledged the valuable services rendered by the previous Board of Management and highly appreciated the achievements of the University in such a short period.

Subsequently, the Agenda Items were taken up for deliberation. The Agenda Item-wise decisions of the Board of Management were as under :

**Agenda Item No.6.01: To confirm Minutes of the 5<sup>th</sup> Meeting of the Board of Management held on 22<sup>nd</sup> March, 2016.**

Minutes of the 5<sup>th</sup> Meeting of the Board of Management held on 22<sup>nd</sup> March, 2016 were confirmed by the Board.

**Agenda Item No.6.02: To consider Action Taken Report on decisions taken by the Board of Management in its 5<sup>th</sup> Meeting held on 22<sup>nd</sup> March, 2016**

The Board noted the Action Taken Report on decisions taken by the Board of Management in its 5<sup>th</sup> Meeting held on 22<sup>nd</sup> March, 2016. The Board also observed that the UGC should be pursued for reimbursement of 50% of fellowship/stipend released by the University to GATE qualified M. Tech students. The representative of UGC assured for the same.

**Agenda Item No.6.03: To consider and approve the recommendations of the Finance Committee made in its Fourth Meeting held on 23<sup>rd</sup> August, 2016.**

The Board approved the recommendations of the Finance Committee made in its Fourth Meeting held on 23<sup>rd</sup> August, 2016 including the creation of the following additional posts in the Dept. of CSE due to increase in intake:

Professor	Associate Professor	Assistant Professor
1	3	7

**Agenda Item No. 6.04: To consider and approve the recommendations of the Academic Council made in its Seventh Meeting held on 28<sup>th</sup> September, 2016.**

The Board approved the recommendations of the Academic Council made in its Seventh Meeting held on 28<sup>th</sup> September, 2016 including

- (i). creation of the following additional posts in the Dept. of Pure and Applied Sciences due to new M.Tech program in Green Technology

Professor	Associate Professor	Assistant Professor
1	2	2

- (ii). creation of Faculty in Business Studies and Faculty of Computing as and when additional space is made available to IGDTUW  
(iii). International Tie-ups with foreign Universities

**Agenda Item No.6.05: To consider and approve delegation of Financial Powers to the Vice Chancellor, IGDTUW at par with the financial powers of the Vice Chancellor, DTU.**

The Board approved delegation of Financial Powers to the Vice Chancellor, IGDTUW at par with the financial powers of the Vice Chancellor, Delhi Technological University (DTU) applicable from time to time.

**Agenda Item No.6.06 : To consider and approve the recommendations of the Screening-Cum-Evaluation Committee for grant of promotion of Assistant Professor from Stage 1 to 2 and Stage 2 to 3 in various disciplines to erstwhile IGIT employees under career advancement scheme.**

The Board approved the recommendations of the Screening-cum-Evaluation Committee for grant of promotions of Assistant Professors of the following faculty members under CAS from Stage 1 to Stage 2 and Stage 2 to Stage 3 respectively:

Stage 1 to 2, PB-III (GP 6000 to GP 7000)		
S. No.	Name of the Faculty	Date of Eligibility
1.	Ms. Veepsa Bhatia, ECE	13.01.2016
2.	Ms. Shipra Aggarwal, MAE	11.10.2015
3.	Ms. Ankita, IT	21.01.2016
4.	Sh. Rishabh Kaushal, IT	12.01.2016



Stage 2 to 3, PB-III (GP 7000 to GP 8000)		
S. No.	Name of the faculty	Date of Eligibility
1.	Dr. Dinesh Ganotra, ASH	10.08.2014
2.	Sh. Akash Tayal, ECE	27.09.2014
3.	Sh. Indra Thanaya B., CSE	08.10.2014
4.	Dr. Kalpana Yadav, IT	03.05.2013
5.	Dr. Omendra Kumar Singh, MAE	08.08.2015

**Agenda Item No. 6.07:** To consider and approve the recommendations of the Selection Committee for grant of promotion from Assistant Professor to Associate Professor, i.e., stage 3 to 4 in the discipline of Electronic & Communication Engineering and Associate Professor to Professor, i.e., Stage 4 to 5 in the discipline Computer Science & Engineering respectively to erstwhile IGIT employees continuing in IGDTUW under Career Advancement Scheme.

The Board approved the recommendations of the Selection Committee for grant of promotions of the following faculty members under CAS from Stage 3 to Stage 4 and Stage 4 to Stage 5 respectively:

**Stage 3 to 4, (Assistant Professor to Associate Professor)  
Grade Pay 8000/- to Grade Pay 9000/-**

Sl. No.	Name of the Faculty	Date of Eligibility
1.	Dr. Vandana Niranjana, ECE	01.01.2016

**Stage 4 to 5, (Associate Professor to Professor)  
Grade Pay 9000/- to Grade Pay 10000/-**

S. No.	Name of the faculty	Date of Eligibility
1.	Dr. S.Ramanarayan Reddy, CSE	24.02.2015
2.	Dr. Devendra K. Tayal, CSE	23.11.2013

**Agenda Item No.6.08:** To approve the appointment of Dr. Shane Kazim Naqvi on the post of Registrar on deputation.

The Board approved the appointment of Dr. Shane Kazim Naqvi to the post of Registrar on deputation.

**Agenda Item No.6.09:** To consider and approve the revision of remuneration of contractual employees.

The Board approved the revision of remuneration of contractual employees as proposed.

**Agenda Item No.6.10:** To consider and approve Regulations on Academic Code of Conduct for faculty members of IGDTUW.

The Board approved the Regulations on Academic Code of Conduct for faculty members of IGDTUW.

**Agenda Item No.6.11:** To release stipend of GATE qualified M. Tech students admitted in Academic Session 2014-15 and 2015-16.

The Board approved the remaining 50% scholarship /stipend due to GATE qualified M. Tech students from IGDTUW grant- in- aid/University receipts admitted in 2014 and 2015 only

**Agenda Item No. 6.12:** To ratify the appointment of Associate Professors & Assistant Professors in the Department of Architecture & Planning.

The Board ratified the appointments of Associate Professors and Assistant Professors in the Department of Architecture & Planning made on the basis of Selection Committee.

**Agenda Item No.6.13:** To consider and approve empowering the Vice Chancellor, IGDTUW to sanction her own leave and journey for official duties/visits/meetings/conferences/workshops etc. inside India.

The Board approved empowering the Vice Chancellor, IGDTUW to sanction her own leave, registration fee and expenditure on journey for official duties/visits/meetings/conferences/workshops inside India.

**Agenda Item No.6.14:** To consider and approve the revised remuneration payable and norms for the conduct of end-semester/mid- semester examinations and central evaluation on the basis of revised norms of DTU.

The Board approved the revised remuneration payable and norms for the conduct of only end-semester examinations and central evaluation on the basis of revised norms of DTU.



**Agenda Item No.6.15:** To consider and approve the Ordinance on the terms and conditions of service of a Registrar post in IGDTUW

The Board advised to review the proposed provisions in respect of essential qualifications and experience for the post of Registrar, especially keeping in mind administrative experience required for the post. The Board advised to propose revised ordinance in the next meeting.

**Agenda Item No.6.16:** To consider and approve the proposal for grant of Grade Pay of Rs. 4600/- to the employees of IGDTUW on the lines of orders issued by Govt. of NCT of Delhi vide order No. 57 dated 03.02.2015 as adopted by the GGSIP University.

The Board approved the grant of Grade Pay of Rs. 4600/- to the General Assistants, General Assistants (Accounts), Sr. Stenographers and Technical Assistants of IGDTUW in principle in line with the implementation of the same in GGSIP University w.e.f. 1.1.2006 considering the provisions of the Section 4 (d) of the IGDTUW Act. However, suggested that IGDTUW being a grantee institution concurrence of the Finance Department of the Govt. of NCT of Delhi on account of financial implications be obtained.

**Agenda Item No.6.17:** To consider and approve the proposal for grant of Non Functional Selection Grade pay of Rs.4200/-to the employees of IGDTUW on the lines of orders issued by Govt. of NCT of Delhi vide Order No. 58 dated 03.02.2015.

The Board approved the grant of Non Functional Selection Grade pay of Rs.4200/-to the Assistants (Accounts)/Stenographers and Lab Assistants Grade-I of IGDTUW in principle in line with the implementation of the same in GGSIP University w.e.f. 22.06.2011 considering the provisions of the Section 4 (d) of the IGDTUW Act. However, suggested that IGDTUW being a grantee institution concurrence of the Finance Department of the Govt. of NCT of Delhi on account of financial implications be obtained.

**Agenda Item No.6.18:** To consider and approve the appointment of Sh.O.P.Sharma, Consultant on contract basis (Full Time).

The Board ratified the appointment of Shri O.P.Sharma as Consultant on contract basis (Full time).



**Agenda Item No.6.19: To ratify the promotion granted to non- teaching staff of the University.**

The Board ratified the promotions granted to non-teaching staff to the University vide Order No.F.3(53)/Admn/2015/IGDTUW/2771-2812 dated 19.08.2016.

**Agenda Item No.6.20: To approve and ratify the confirmation of appointment of non- teaching staff working in University.**

The Board ratified the confirmations of appointments of non-teaching staff working in University made by Order No.F.3(53)/Admn/2015/ IGDTUW/2813-2837, dated 19.08.2016.

**Agenda Item No.6.21: To consider and approve professional development grant for faculty members of IGDTUW on the lines of Cabinet Decision No.2373 dated 16.06.2016.**

The Board approved the grant for professional development of faculty members of IGDTUW on the lines of Cabinet Decision No.2373 dated 16.06.2016 vide clause 5.

**Agenda Item No.6.22: To consider and approve Norms, Rules and Regulations for undertaking Sponsored Research and Industrial Consultancy.**

The Board approved the Norms, Rules and Regulations for undertaking sponsored Research and Industrial Consultancy as per Norms of DTU in totality with observations that additional administrative responsibilities may be assigned to faculty members in place of Assistant Registrars/Deputy Registrars, wherever applicable.

**Agenda Item No.6.23: To consider & approve the confirmation of appointment of the Faculty Members working in the University.**

The Board approved the confirmation of appointments in respect of Faculty Members, namely, Dr. Jasdeep Kaur, Associate Professor, ECE and Dr. Nidhi Goel, Associate Professor, ECE.

**Agenda Item No.6.24:** To apprise the Board about status position of the alleged academic misconduct case against Dr. Maria Jamal, Assistant Professor, ECE Department, IGDTUW for further directions.

The Board noted the status position of the case against Dr. Maria Jamal, Assistant Professor and based on the report submitted by Independent Inquiry Committee, directed that necessary disciplinary action be initiated against Dr. Maria Jamal for misconduct by imposing an appropriate action for blatant plagiarism etc., as per service/conduct rules. A lawyer may be consulted/engaged for the purpose of initiating the disciplinary proceedings.

**Agenda Item No.6.25:** To consider and approve remuneration/honorarium norms for conducting M. Tech Programme on part-time/weekend basis.

The Board approved the remuneration /honorarium norms for conducting M. Tech Programme on part time/weekend basis, with an upper ceiling on expenditure restricted to 50% of the fee receipt, as the program is conducted on self-sustainable basis. The Board also authorized the Academic Council to take decision for any changes in the remuneration/norms, if required, in future.

**Agenda Item No.6.26:** Approval of Research Fellowship Scheme and Terms and Conditions for JRF/SRF.

The Board approved the Research Fellowship Scheme and Terms and Conditions for JRF/SRF. The board also approved the implementation of the revised fellowship scheme for SRF/JRF w.e.f 1<sup>st</sup> January 2017.

**Supplementary Agenda SA-6.01 :** To consider and approve engagement of consultant/advisors on part-time/visiting basis beyond the age of 65 years to undertake the specialized activities of the University on need basis by the University.

The Board approved the engagement of consultants/advisors on part time/visiting basis beyond the age of 65 years, subject to conformity of amount of salary with Government guidelines, keeping in view the specialised work requiring vast experience, such as, Campus development involving the civil and electrical work and execution of the same through PWD. Similarly, for the specialised work related to Planning and Coordination activities, such as, conducting the meeting of the various statutory bodies of the University and coordinating the formulation and implementation of the policies/ provisions of Acts/Statutes/Ordinance etc.



**Supplementary Agenda SA-6.02: To consider and approve the regularization of services of contractual employees working in the University appointed by GGSIP University in the IGIT prior to incorporation of University.**

The Board was apprised by Director, Training and Technical Education that Govt. of NCT of Delhi has already issued the office order on general policy regarding regularisation of the services of persons working on contract basis in the various departments of Govt. of NCT of Delhi vide letter no. F.19(11)/2015/S.IV/1890-96 dated 19.10.15. The general policy of regularisation of the contractual employees vide Cabinet Decision No. 2223 dated 6.10.2015 states that:-

1. Every department should formulate a scheme to fill up all vacant posts.
2. Contractual employees working against these posts should be allowed to apply with following conditions:-
  - (a) They should be given age relaxation.
  - (b) They should be given appropriate and adequate weightage of experience for that post in evaluation.
  - (c) Any contractual employee whose service was terminated due to unsatisfactory work during their contractual employment shall be treated as ineligible, under the scheme.
3. Policy in para-2 shall also be applicable to the contractual employees who have worked against these posts for an aggregate period of 6 months or more after 01.04.2013.

The Board approved that the order issued by Govt. of NCT of Delhi to be followed by IGDTUW in respect of regularisation of contractual employees.

The meeting ended with the vote of thanks to the Chair.

  
(PROF. R.K. SINGH)  
REGISTRAR